



Development Officer

Freedom to Lead International® (FTL) is a young, growing ministry that develops national church leaders in Africa and Asia. Leaders from other areas of the world have requested to participate in FTL's program, and they are being added as resources become available.

General Description: The Development Officer will assist FTL to achieve its ministry objectives by building on the existing work of FTL to raise visibility and awareness to new, potential donors as well as with those currently providing financial support. A successful Development Officer will formulate, direct, and implement a comprehensive, sustainable fund development strategy needed to grow FTL's ministry capacity through the securing of contributions from sources including individuals, churches, and foundations.

Reports to: CEO

Qualifications:

- Proven track record as a competent, Christ-centered leader.
- Aligns with FTL's Christ-centered leadership values.
- Excellent verbal and written communication skills.
- Easily engages with and solicits resources from people of various cultures and socio-economic levels.
- Zeal for providing resources to support FTL's global ministry of developing Christ-centered leaders through story.
- Track record of achieving objectives.
- Ability to cultivate domestic and international partnerships that enhance and expand FTL's global reach.
- Cross-cultural experience preferred.

Primary Responsibilities:

- Works with the CEO and Board of Directors in setting annual development goals and budget.
- Creates an annual resource development plan based on meeting budgeted goals.
- Oversees grant applications and compliance.
- Develops and implements strategy for new donor acquisition.
- Develops communication materials in coordination with other FTL team members.
- Works with existing donors to further expand current relationships.
- Adjusts strategies as needed to meet annual budget goals and forecasts.
- Maximizes the efforts of all FTL global staff, regional leaders, and volunteers to meet the development goals set forth in the annual budget through all solicitation strategies.
- Administers and reports on the progress of meeting resource development goals.
- Assists in planning and organizing the CEO's involvement to secure major donor pledges.

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- Oversees the donor database so that information is correct, mailings are timely, records are current, and timely communications with donors and prospects are completed.
- Ensures confidentiality of prospect/donor information.
- Participates in training and motivating staff in their own fundraising initiatives.
- Oversees and generates fundraising-related initiatives including events, web and social media projects, and campaigns.
- Represents FTL's Christ-centered culture to the public, donors, and volunteers in accordance with fundraising standards.
- Performs other duties as assigned.

Pre-requisites:

- Agrees with and signs the FTL Statement of Faith, the Life Together Commitment (LTC), and the FTL Mission, Culture, and Program document.
- Availability for international and domestic travel.

Salary: Negotiable